

Minutes of the  
Dodge County Highway Committee Meeting  
October 6, 2016

**CALL TO ORDER:** The meeting of the Dodge County Highway Committee was called to order by the Vice Chairman at 8:30 a.m. on October 6, 2016, in the Dodge County Highway building.

**ROLL CALL:** The following members were present – William Muche, Jeffrey Caine, Jeff Berres, and Ed Nelson. Harold Johnson was absent. Commissioner Brian Field, Assistant Commissioner Peter Thompson, and County Administrator Jim Mielke were also present. Dan Gorder and Randy Soldner of the Quad County ATV-UTV Club, Kevin Voigt, and Shop Superintendent John Haase were present for part of the meeting.

**APPROVAL OF AGENDA:** Motion by Caine and seconded by Nelson to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

**REVIEW MINUTES OF SEPTEMBER 15, 2016:** Minutes of September 15, 2016, were approved as submitted.

**PUBLIC COMMENTS:** There were no public comments.

**DISCUSS POLICIES AND STATUTES RELATING TO PRIVATE FENCES**

**ADJACENT TO COUNTY TRUNK HIGHWAY RIGHT-OF-WAY:** Motion by Nelson and seconded by Berres to decline Chris Hookstead's previous proposal for private fence reimbursement costs for a fence installed on private property adjacent to CTH J right-of-way in the Town of Lowell. Motion carried with Caine abstaining. Corporation Counsel will be asked to send formal notification of this decision.

**CONSIDER ATV-UTV ROUTE APPLICATION FROM THE TOWN OF WILLIAMS-TOWN:** Motion by Berres and seconded by Caine to approve the Town of Williamstown route application and the Quad County ATV-UTV Club route application as proposed in this single motion. Motion carried. A resolution will be presented to the County Board at the October 18<sup>th</sup> meeting.

**CONSIDER ATV-UTV ROUTE APPLICATION FROM QUAD COUNTY ATV CLUB:**  
See previous item.

**STAFF REPORTS AND DEPARTMENT CONCERNS:** Current hiring efforts were discussed. Staff is conducting interviews and skills tests for two Utility II/Truck Driver positions.

Dodge County Highway Committee Minutes for October 6, 2016, cont.

**COMMITTEE REPORTS:** The recent State-Wide Town Hall meeting was discussed.

**PROJECT UPDATES:** CTH YY (STH 49 – N. Co. Line) is completed and open. CTH TW (CTH S – STH 33) will be opened October 8<sup>th</sup>. The bridge replacement projects on CTH S and CTH KW are completed and open.

**CONSIDER AIRPORT AG LAND LEASE EXTENSION:** Kevin Voigt addressed the Committee to discuss current County-owned ag land leases; specifically the length of these leases. He suggests longer lease terms with annual rate adjustments. This will be considered when new lease agreements are established.

**COUNTY AID BRIDGE REPORT:** Motion by Berres and seconded by Nelson to approve the County Aid Bridge Report as presented. The report will be presented to the County Board at the October 18<sup>th</sup> meeting.

**DISCUSS DISPOSAL OF SURPLUS EQUIPMENT:** Haase presented the following pieces of surplus equipment for disposal consideration:

- #101 – a 2000 GMC 3500 dump truck
- #119 – a 2011 Ford F150 pickup
- #581 – a 1999 Crafc0 400D melter

Motion by Caine and seconded by Nelson to authorize staff to sell the equipment by on-line auction. Motion carried.

**2017 HIGHWAY DEPARTMENT BUDGET REQUEST UPDATE:** The current project list and capital equipment purchase list in the 2017 budget request were reviewed and discussed.

**REVIEW AND APPROVAL OF RELOCATION ORDER AND RIGHT-OF-WAY PLAT FOR CTH EE BRIDGE REPLACEMENT IN THE TOWN OF HUSTISFORD:** Motion by Berres and seconded by Nelson to authorize the Commissioner to sign the relocation order and right-of-way plat for the CTH EE bridge replacement in the Town of Hustisford. Motion carried.

**DISCUSS REGIONAL FALL MEETING ON OCTOBER 25<sup>TH</sup> IN RICHLAND COUNTY:** A preliminary notice of a Southwest Region Department of Transportation meeting in Richland County was discussed. Committee member attendance is to be determined.

**CONSIDER AMENDING ALL PERMIT FEE RATES:** After discussing and considering all current permits and fees, a motion was made by Caine and seconded by Nelson to increase the utility permit fee from \$125.00 to \$150.00 effective January 1, 2017. Motion carried.

Dodge County Highway Committee Minutes for October 6, 2016, cont.

**REVIEW VOUCHER PAYMENT REGISTERS:** Vouchers payment registers were reviewed and an intrafund transfer was presented and discussed.

**FUTURE AGENDA ITEMS:** The following items will be added to an upcoming meeting agenda: Neosho shop review and Mastic melter repairs on CTH EE.

**NEXT COMMITTEE MEETING:** The next Committee meeting will be at 8:30 a.m. on November 3, 2016, in the Juneau office.

**FIELD REVIEW:** There was no field review.

**ADJOURNMENT:** The meeting adjourned at 10:51 a.m.

---

William T. Muche – Vice Chairman

---

Jeffrey Caine – Secretary

**Disclaimer:** The above minutes may be approved, amended, or corrected at the next Committee meeting.